First Apartment Workbook

From tour to move-in

General information, not legal advice.
Renting laws vary by state and city.
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Rent budget

Monthly, before you start touring.

	Amount
Monthly take-home pay	
Rent (my limit)	
Utilities and internet	
Renters insurance	
Commute	
Groceries	
Debt payments	
Savings	
Everything else	
Left over	
Cash saved for move-in	

Touring checklist

Compare up to three apartments.

	Apt 1	Apt 2	Apt 3
Address			
Rent			
Utilities included			
Water pressure and hot water			
No leaks, mold or pests			
Locks and windows			
Phone signal			
Noise			
Laundry and parking			
Commute time			
Overall			

Lease summary

The important parts on one page.

Start and end dates

Rent, due date and how to pay

Late fee

Security deposit and receipt

Utilities I pay

Notice to move out

Pets, guests and subletting

How to request repairs

Landlord or manager contact

Move-in inspection

Before furniture comes in. Copy for more rooms.

Room	Item	Condition	Photo #
Date sent to landlord			

Utilities tracker

Start a week before move-in.

Utility	Company	Account #	Start date	Deposit
Electricity				
Gas				
Water and trash				
Internet				
Renters insurance				

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